



**KAALO**  
Aid and Development Org.

***ToR for Baseline Assessment for  
EU funded project***

***“Enhancing the Role of Non-State Actors in Monitoring Human Rights Delivery within the  
Criminal Justice System Value Chain in Puntland”.***

**Position Title:** Project Baseline Technical Consultant

**Location:** Puntland State of Somalia

**Duration:** 3 Weeks

**Date:** April 8<sup>th</sup> 2018

**Deadline of Application:** 22<sup>nd</sup> April 2018

## **1. INTRODUCTION**

### **a. The Organization:**

KAALO Aid and Development Organization (KAD) is a voluntary humanitarian organization, which was established in Garowe in 1991 from where it has been operating ever since. It is among the few non-profit N.G.Os that sustained up until then. During its life span of 26 years, KAD has implemented more than 100 projects and programs covering Puntland and South central parts of Somalia. Over the years, the organization gained experience as well as strengthened its internal capabilities to program implementation in order to achieve its projected goals. KAD had developed its five strategic plans and conducts regular review of its achievements, mission, principles and values. The organization had undergone external auditing exercises sponsored by various international funding agencies.

### **b. The Project:**

Access to justice and human rights in the pre and post-trial detention system is largely lacking in Puntland State like the rest of the country. Indeed, for most criminal and non-criminal cases, the lack of knowledge on one's own rights to attorney / legal counsel and the maximum periods of legal detention by security organs. Furthermore, detainees are guaranteed a basic set of human rights, the delivery of this is uncertain in Somalia given government revenue gaps, detainees are usually not considered high priority focus groups for a large number of actors. In addition,

human and facility resource constraints are some of the challenges that affect the delivery of justice to victims and perpetrators alike and the effectiveness of justice mechanisms.

Human and facility resource constraints are some of the challenges that affect the delivery of justice to victims and perpetrators alike and the effectiveness of justice mechanisms. A lot of work remains to be done focusing on Non-State in Somalia and Puntland in particular on NSAs engaged in monitoring the capacity and delivery of human rights in the justice system mechanisms. In particular, little efforts has gone into facilitating NSA contribution of Legal Counsel for pre and post-detainees thus inadvertently resulting to security agency excesses as evidenced by numerous human rights abuses perpetrated by the security organs.

Kaalo Aid and Development together with Puntland State University has secured grants from the European Union to implement a two year project entitled “*Enhancing the Role of Non-State Actors in Monitoring Human Rights Delivery within the Criminal Justice System Value Chain in Puntland*”. The overall goal of the project is to enhance effective delivery of human rights by the state of Puntland to the general population and the criminal justice system.

KAALO will partner with the Ministry of Justice, National Police Force (Custodian Corps), Office of the Human Rights Defender, Puntland State University, and the Judiciary as well as partner local CSOs / CBOs engaged in human rights initiatives to establish an independent monitoring mechanism that will advocate to improve criminal justice system value chain as well as the detention centers and the rehabilitation mechanism.

### **Project Results:**

**Outcomes 1.1:** Enhanced NSA capacity to support Puntland government’s delivery of Human Rights in the justice system value chain.

**Outcome 1.2:** Enhanced NSA dialogue and engagement in human rights advocacy within the justice system value chain.

**Outcome 1.3:** Enhanced quality of detention services within detention services in Puntland’s detention system.

## **2. PURPOSE OF THE CONSULTANCY**

The purpose of the consultancy is to clearly identify, articulate, and document the existing situation of the Non-State Actors in Monitoring Human Rights Delivery within the Criminal Justice System Value Chain in Puntland. The baseline assessment is planned to be completed before the start of the project, with the project stakeholders and will focus to assess the human rights and access to justice especially in criminal justice system value chain in Puntland and establish benchmark data to aid in monitoring the project progress.

The products of the assessment will provide the benchmarks on which any changes resulting from the interventions and achievements could be measured. The outcome will also inform any

modifications that may be made in the course of project implementation in order to realize optimum achievements of results. The consultancy is also required to review and propose project Monitoring and Evaluation plan.

### **3. METHODOLOGY & TASKS**

The Consultant is expected to employ both a qualitative and quantitative approach. The developed research methodology should be participatory to enable the CBOs to actively participate but also take an active role in making suggestions that can address critical areas of the governance projects. Key activities will include but not limited to:

- a. Literature review of the proposals, project specific results frameworks, and the Log frame.
- b. Primary Data Collection.
- c. Secondary data collection.
- d. Carry out key informant interviews and focus group discussions in sampled project targets, stakeholders and beneficiaries,
- e. Case Study analysis to allow an in-depth understanding of the current human rights situations in Puntland detention centers
- f. Review the monitoring and evaluation plan of the project, particularly the indicators and suggest revisions including targets.
- g. Review the risk log of the project
- h. Maintain the highest standard of integrity and ensure compliance with all Project procedures and processes, and with EU contract requirements together with Puntland Government's procedures.

The Consultants will be expected to develop a systematic and detailed methodology for data collection and analysis for the baseline survey that includes a sampling strategy, data collection tools and data analysis and report writing. The Consultants will also be expected to recommend mechanisms for tracking project (Revised M&E plan).

### **4. DELIVERABLES AND CONDITIONALITIES**

Working under the direct supervision of the KAALO's Program Director, the Consultant shall deliver the following outputs:

- An inception report that includes detailed methodology, work plan, and data collection tools;
- Data collection through different methodologies which include focus group discussions and key informant interviews with appropriate legal associations, government entities, local NGOs, and INGOs for potential partnership with the Project during implementation.
- Draft report submitted to the KAD Project Coordinator that will include a background, approach and methodology used, the detailed findings, recommendations and conclusion, and annexes;

- A comprehensive baseline assessment report with incorporated comments and inputs from the stakeholders, submitted in both electronic version and signed hard copy including recommendation and implementation strategies.
- A validation workshop will be organized to finalize the outcomes of the consultancy work
- At least 3 case studies providing an in-depth understanding of the baseline situation in relation to the objectives stated above;
- During the assignment the consultant will give regular briefings on progress of work to the project team.

## 5. WITHDRAWAL/TERMINATION

This agreement shall be effective between dates mentioned in agreement, unless otherwise earlier terminated or extended based on agreed compelling reasons.

**Kaalo Aid & Development** may terminate this agreement with immediate effect on occurrence of any irregularities, anomalies relating to non-compliance by the consultant with any terms and conditions as agreed upon in the contract of service.

In the event of a Force major (major natural disaster, war or major civil or political unrest) this agreement will automatically come to an end. In this case the consultant will only be paid for the work done up to the date of stoppage and will not make any claim for remaining period of the assignment.

## 6. REPORTING AND TIMEFRAME OF THE SURVEY

The assignment should be carried out within a maximum period of 20 days' time frame and. The baseline study Consultant will report to the KAALO project coordinator.

## 7. QUALIFICATIONS AND EXPERIENCE

### Qualifications

- ❖ At least a Degree qualification in any of the following areas Law, Human Rights, Governance and Public administration Medicine, Social Sciences, or any other relevant degree from recognized institutions.
- ❖ Must have minimum of 5 years' of overall experience conducting baseline assessment for criminal justice system, access to justice and ...
- ❖ Demonstrated experience of working in donor funded projects under public sector and /or NGOs.
- ❖ Must demonstrate a minimum of 3 years' experience of conducting baseline surveys in the Greater Horn of Africa particularly in Somalia.
  - Must have good understanding and sound knowledge on human rights and justice sector

## **Skills/Others**

- Excellent written and oral communication skills;
- Fluent in English and Somali
- Willingness to travel anywhere in Puntland

## **8. APPLICATION PROCESS**

- The consulting firm/bidder shall bear all costs associated with the preparation and submission of the proposal.
- The consultant shall submit of technical and financial proposal in the application.
- The technical and financial proposals should be marked properly and should include the name and detailed contact address of the consultant /firm.
- A sample of relevant written work is also a plus.

## **How to apply**

1. Send application to [operation@kaalo.org](mailto:operation@kaalo.org) and CCed [program@kaalo.org](mailto:program@kaalo.org) ,or, Submit a hard copy of your application to KAD main office Garowe, Islan Mohamed Streat, near New Rays Hotel.